

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
THE MIAMI BEACH EMPLOYEES' RETIREMENT PLAN
OF THE CITY OF MIAMI BEACH
July 13, 2010

Vice-Chairman Gomez called the meeting to order at 10:05 a.m.

Board Members present were as follows:

James Boyd	Jose Cruz	Hilda Fernandez
Jorge Gomez	Warren Green	Reinaldo Horday
Richard McKinnon	Jonathan Sinkes	

Members absent - Patricia Walker

Also present were:

Steve Cypen	Legal Counsel
Rick Rivera	Pension Administrator
Robert Martinez	Assistant Pension Administrator
Ramiro Inguanzo	Human Resources Director

The Administrator requested an addendum to the Consent Agenda for one (1) request for payment for pension conferences in the amount of \$374.48.

A motion was made by Ms. Fernandez duly seconded by Mr. Gomez, and unanimously

RESOLVED That the addendum to the Consent Agenda for one (1) request for payment for pension conferences in the amount of \$374.48 be added as presented.

A motion was made by Mr. Gomez duly seconded by Ms. Fernandez, and unanimously

RESOLVED That the Consent Agenda be approved as presented, except the Requests for Payments (Conferences) Item C-13.

A motion was made by Mr. Gomez duly seconded by Ms. Fernandez, and unanimously

RESOLVED That the Request for Payments for Conferences, less the travel reimbursement to Jonathan Sinkes for the amount of \$348.07, be approved as presented.

Mr. McKinnon entered the meeting at 10:15am

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A motion was made by Ms. Fernandez duly seconded by Mr. McKinnon, and with all in favor, except Mr. Sinkes who abstained from the vote and was requested to fill out FORM 8B, it was,

RESOLVED That the reimbursement to Jonathan Sinkes for the amount of \$348.07 be approved as presented.

CONSENT AGENDA

C-1 The Minutes of the June 8, 2010 Board Meeting were approved as presented.

C-2 New Members were approved as follows -

NEW MEMBERS

<u>NAME</u>	<u>ID #</u>	<u>CLASSIFICATION</u>	<u>Union</u>	<u>HIRE</u>	<u>APPOINTMENT</u>
Maria Hernandez	19594	Sr. Cap Proj Coord	UNCL	05/24/2010	
Krishna Ramdhanee	19477	Fleet Serv. Rep	AFSCME	12/21/2009	06/21/2010
Yanette Bravo	19615	Office Assoc. V	UNCL	06/07/2010	
George Ruiz	19636	Asst. Dir. Sanitation	UNCL	06/28/2010	

C-3 New Retiree Allowances were approved as follows -

<u>Name</u>	<u>Date</u>	<u>Retirement Type</u>	<u>Monthly Amount</u>
Martin Karlesky	06/01/2010	Ordinary Serv. Ret.	\$6,821.19
Teresa Lezcano	07/01/2010	Ordinary Serv. Ret.	\$3,130.38
Carlos Mazariegos*	06/01/2010	Joint Serv. Ret. (662/3%)	\$1,207.82

*10% Lump Sum Option - \$20,020.85

C-4 New Pensioner Allowances were approved as follows -

<u>Name</u>	<u>Date of Retirement</u>	<u>Ret. Type</u>	<u>Dependent upon</u>	<u>Amount</u>
Geraldine Powell	07/01/2010	50% Ord.	James Powell	\$601.79

C-5 Requests for Lump Sum Refunds were approved as follows -

<u>Name</u>	<u>Separation Date</u>	<u>Amount</u>	<u>Reason</u>
Rima Gerhard	06/25/2010	\$6,796.04	Resignation
Marvin Lakes	06/29/2010	\$9,831.22	Resignation
Benjamin Torter	06/01/2010	\$6,687.19	Resignation
Ingrid Usaga	05/28/2010	\$17,283.40	Resignation

C-6 Request for Accumulated Contribution Refund for a Named Beneficiary was approved as follows - (None)

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C-7 Purchases of Creditable Service Time were approved as follows-

Probation Buybacks Applications

<u>NAME</u>	<u>DATE</u>	<u>YEAR</u> <u>PURCHASED</u>	<u>HOURS</u> <u>USED</u>	<u>CASH</u> <u>USED</u>	<u>LEAVE</u> <u>AMOUNT</u>
Jose Burt	03/26/2009	0.50	108.23	\$	\$ 2,166.11
Elsa Adam	06/24/2010	0.50	103.17	\$	\$ 2,330.99

C-8 Request for up to Two (2) years of additional creditable service were approved as follows -

<u>NAME</u>	<u>SWORN STMT.</u> <u>SIGNED &</u> <u>NOTARIZED</u>	<u>PRIVATE</u> <u>SECTOR</u>	<u>PRIOR</u> <u>GOV'T</u>	<u>CMB Application</u> <u>Resume or</u> <u>Additional back-up</u>	<u>CREDITABLE</u> <u>SERVICE</u> <u>PURCHASED</u>
Efren Blanc	Yes		X	X	2.0
Jimmy Davila	Yes	X		X	1.67
Maria Ferrer	Yes		X	X	2.0
Ofelia Levy	Yes	X		X	2.0
Richard Zuech	Yes	X		X	2.0

C-9 DROP applicants were approved as follows -

<u>Name</u>	<u>Effective</u> <u>Retirement</u>	<u>Monthly Benefit</u> <u>Calculation</u>	<u>Last DROP</u> <u>Deposit</u>
Denis Liburd	07/01/2010	\$ 4,324.00	06/01/2013
Elizabeth Gibson	08/01/2010	\$ 3,782.19	07/01/2013
Richard McKinnon	08/01/2010	\$ 6,167.00	07/01/2013

C-10 Lump Sum Refunds Paid since the last meeting were approved as follows -

Lump Sums Paid

<u>Name</u>	<u>Date of</u> <u>Check</u>	<u>Voucher</u>	<u>Check</u> <u>Amount</u>	<u>IRS Tax</u> <u>Payment</u>	<u>Tax</u> <u>Payment</u> <u>Date</u>
Sabrina Ferreira	06/11/2010	111978	\$4,833.58	\$1,208.39	06/14/2010
Alethia Fluelling	06/11/2010	111977	\$7,658.15	\$1,914.54	06/14/2010
Isabel Stillone Provero	06/11/2010	111976	\$22,695.74	IRA Rollover	N/A

C-11 The Financial Reports were approved as presented.

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C-12 Requests for Payment

Steve Cypen- Legal Services

Legal services rendered for the month of July 2010 \$ 4,500.00

Joan Wall- Bookkeeping

services rendered for the month of July 2010 \$ 350.00

Holland & Knight- Legal Services

Pension Compliance Review Inv.# 2488633,2530495,2521524 \$ 1,000.00

Milliman USA- Consulting Services

Quarterly Consulting Fees Per Inv. 6/17/10 \$ 15,100.00

Wentworth, Hauser, Violich- Investment Management Fees

Quarterly Fees ending 3/31/10 Per Inv.# 2125 \$ 74,039.00

Wellington Management- Investment Management Fees

Quarterly Fees ending 3/31/10 Per. Inv.# 324843 \$ 42,167.17

CMB Central Service- Printing & Postage

For the month of May 2010 Per inv.#00017101 \$ 1,988.23

CMB Property Management- Maintenance Fee

For the month of May 2010 Per Inv. # 00017103 \$ 1,202.00

SBS Miami Lakes- Copier

Monthly rental fees Per Inv.# 153873054 \$ 228.56

Echo Chandler- Conf. & Edu.

Tuition Reimbursement \$ 171.00

IDD- Storage

Monthly storage fees per inv.# 050187,050889 \$ 107.48

Travelers- Fid. Liability Ins.

Workers Compensation Policy \$ 382.75

C-13 Requests for Payment (Conferences)

Warren Green- Conf. & Edu.

Travel Expense Reimbursement for FPPTA Conference \$ 430.50

Warren Green- Conf. & Edu.

Travel Exp. Reimbursement for FPPTA & NCPERS Conf. \$ 582.29

NCPERS- Conf. & Edu.

Registration fees for Warren Green for NCPERS \$ 550.00

Jonathan Sinkes- Conf. & Edu.

Travel Exp. Reimbursement for FPPTA Conf. \$ 348.07

Richard McKinnon- Conf. & Edu.

Travel Exp. Reimbursement for FPPTA Conf. \$ 374.48

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REGULAR AGENDA

R-1 Deferred Items -

- A. IRS Code Sec. 415 by Gabriel Roeder Smith, Inc. - This item continued to remain deferred.

R-2 New Items -

- A. Goldstein Schechter Koch (GSK) Engagement letter - The Board reviewed the Engagement Letter dated May 18, 2010 from GSK. A discussion ensued regarding the proposed fee increase for this year's engagement. The Administrator said that this would be GSK's 4th engagement. Based on the 25% audit fee increase from year 1 to year 2 the Board decided to cap the audit fee at \$25,000, the same as year 2 & last year's fee.
- B. I.T. PC Replacement breakdown - The Administrator explained that City Hall departments were all on a PC & Laptop replacement schedule. He said that the \$2,706.38 I.T. department invoice was for his laptop replacement. Ms. Fernandez suggested to the Administrator that he proceed with the laptop upgrade and make this his desktop by adding a docking station. The Administrator agreed with Ms. Fernandez's suggestion and said that he would contact the I.T. department to begin this process since he already had a docking station for his laptop computer.
- C. Gabriel Roeder Smith (GRS) Invoices breakdown - The Administrator provided the Board a copy of the GRS contract which detailed the cost of each individual 415 calculation at \$240. A discussion ensued. It was decided that GRS invoice #111282 for the amount of \$5,502 be approved as presented. A discussion ensued regarding GRS invoice #111633 for the amount of \$13,276. The Administrator was instructed to ask GRS why the portion of this bill dealing with 415 limits was not included as part of an individual's 415 calculation from GRS invoice #111282. The Administrator was requested to obtain an itemization of the additional items included in the Valuation Report that had been requested by the Board.
- D. Joyce Davis repayment update - The Administrator reported that a \$5000 check had been received by the pension office. He stated that the office had also received payment #1 of the amortization schedule provided to Ms. Davis and her attorney. There was no other information regarding this matter.

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A discussion ensued regarding a proposed pension ordinance that is going before the City Commission for first reading on Wednesday, July 14, 2010.

A motion was made by Ms. Fernandez duly seconded by Mr. Gomez, and unanimously

RESOLVED That the new item request for an actuarial impact statement for the proposed pension ordinance be added to the Regular Agenda under New Items R-2(E).

E. Actuarial Impact Statement request - Ramiro Inguanzo, Human Resources Director, discussed a proposed pension ordinance that is going before the City Commission for first reading on Wednesday, July 14, 2010. He said that an actuarial impact statement would be required before the 2nd reading provided that the ordinance was approved on 1st reading. Mr. Cypen agreed.

A motion was made by Ms. Fernandez duly seconded by Mr. McKinnon, and unanimously

RESOLVED That the Pension Administrator be authorized to request an actuarial impact statement from GRS if the proposed new pension ordinance is approved on 1st reading on Wednesday, July 14, 2010.

R-3 Other Business

A. Administrator's Report - There was no new information at this time.

R-4 For Your Information

Chairman Boyd and Mr. Cypen reviewed For Your Information.

There being no further business to discuss, a motion was made by Ms. Fernandez duly seconded by Mr. Gomez and unanimously

RESOLVED That the meeting be adjourned. The meeting was adjourned at 11:35 a.m.

James Boyd, Chairman

Hilda Fernandez, Secretary